

Important Notice: Our Privacy Policy

Your Privacy is important to us. We highly value your trust and confidence in us, and we want to assure you that your personal information is kept completely confidential. We are providing you this notice in order to meet the requirements of the Gramm-Leach-Bliley Act of 1999. We adhere to the highest level of professional ethical responsibility and obligations to protect the confidentiality of all customer information.

This Privacy Policy summarizes for you what information we collect about you; the limited times when we may share it with others, and how we protect your privacy.

In order to meet your needs in the course of real estate closings for you, we collect various types of personal information about you from the following sources:

- Information that we receive from you when you meet with us in person or over the phone, when you send us information by mail or e-mail, on closing worksheets and on other documents or forms that we use in preparing your closing documents for you.
- Such information includes, for instance, your name, address, social security number, and may include a copy of your loan application.

We do not share any personal information about you to anyone without your express consent, except as permitted by law and described below.

The law permits disclosure in certain instances; such as if we must share information to protect against fraud, in response to a court subpoena, and the like.

Keeping your information confidential and secure is of utmost importance to us. We follow standard industry practices and federal regulations to actively protect the confidentiality, security, and integrity of your personal information. We also maintain physical, electronic, and procedural safeguards to guard your personal information. In so doing, we restrict access to your personal information to only those employees who need to know that information to provide products or service to you. Additionally, our employees are bound by internal confidentiality policies and are subject to disciplinary action for any policy violations.

We pledge to you our professional ethical obligations and responsibilities have always demanded no less than the highest regard and duties toward the confidentiality of your personal information and the security of your privacy. We will protect your personal information, use it appropriately, and accomplish your real estate closing with us in such a manner so as to always maintain your trust and confidence in us.

If you have any questions about our policy, please call

Sincerely,
StoneBridge Land Title Agency, Inc.